RENTAL INQUIRY

	CONTACT INFORMATION
RENTER NAME:	
BUSINESS NAME:	NON-PROFIT: NO YES
ADDRESS:	
PHONE:	
EMAIL ADDRESS:	
ICCM ACTIVE MEMBER:	□ NO □ YES
EVENT INFORMATION	
DATE OF EVENT:	
EVENT TIME:	FROM: TO:
SET UP TIME: (MAX 1.5 HOURS PRIOR TO START TIME)	FROM: TO:
EVENT TYPE:	NUMBER OF GUESTS:
MUSIC:	NO YES BAND DJ ICCM PREFERRED EXTERNAL
DANCING:	□NO □YES
ALCOHOL:	□NO □YES
ALCOHOL:	IF YES, CONSUMPTION CASH BAR BRING YOUR OWN WINE (SUBJECT TO CORKAGE FEE)
WILL EVENT HAVE FOOD:	□ NO □ YES
FOOD SERVICE:	BUFFET PLATED
MENU TYPES:	CONTINENTAL CUISINE SRI LANKAN SOUTH ASIAN
	CORPORATE MEETING COCKTAIL WEDDING
Note: Outside food and beverage are not permitted. Chef Cos' Catering is the exclusive caterer for the Italian Cultural Centre of Milton. Inquiries and estimates can be made directly by email info@chefcoscatering.com or by calling 647-505-7601. Please indicate request for ICCM Venue.	
FACILITY OPTIONS	
Main Hall: Includes hall with surround sound, kitchenette with fridge and microwave, and bar area. Also includes use of outdoor patio. Outdoors: Patio only (weekdays only)	
TABLEWARE SPECIFICATIONS AND ADDITIONAL OPTIONS	
Tables: 6' Rectangular (Seats 6) 60' Round (Seats 8) Tableware (Dishes, Glasses, Flatware)	
Chairs (Black Banquet Style):	Chair Covers (White only) Disposable (Dishes, Glasses, Flatware)
Linens: Black Whit	e Projector and Screen
	Microphone with Stand

